

NORTH EAST FRONTIER RAILWAY

**APPLICATION FOR REGISTRATION OF MARKETERS/SUPPLIERS/AUTHORIZED
DEALERS/STOCKISTS ETC FOR MEDICINES, CONSUMMABLES & DISPOSABLE MEDICAL ITEMS,
LABORATORY& DENTAL ITEMS AND ORTHOPAEDIC IMPLANTS**

NO: CMS/EMPANELLMENT/I (MED)/Pt I

The Document Contains:

Page1: Conditions for registration

Page 2: Application format

Page 3: Annexure A (List of marketers/manufacturers & their products)

Page 4: Undertaking by Firm

CONDITIONS FOR REGISTRATION OF MARKETERS/SUPPLIERS/AUTHORIZED DEALERS/STOCKISTS ETC FOR MEDICINES, CONSUMMABLES & DISPOSABLE MEDICAL ITEMS, LABORATORY & DENTAL ITEMS AND ORTHOPAEDIC IMPLANTS

1. The average annual turnover of the last three financial years of the supplier should be minimum 30 lakhs (Rupees thirty lakhs only)
2. The firm should submit a declaration that there has been no punitive action taken against them by any Zonal/Central Govt./State Govt. Organization and if the declaration is found wrong the firm can be delisted for 03 years.
3. The firm should fill up the application form along with Annexure A with their signature and seal and should apply for registration to “The Medical Director, Central Hospital, North East Frontier Railway, Maligaon, Guwahati-781011.”
4. Registration fee in the form of a demand draft of Rs 2000.00 (Rupees Two Thousand only) plus GST 18 %(HSN 9997) drawn in favour of FA&CAO, N F Railway should be deposited **on approval of the registration**. Registration will be valid for three years. On completion of three years, the firm/supplier can renew their registration as per the initial formalities.
5. All firms applying for registration should be registered with IREPS for e-tendering.
6. Firms should give an undertaking that they will not be part of cartel with other vendors and will be quoting competitive rates in the tender. If the rates quoted by them are carted then they shall be deleted from the approved list.
7. Payment will be through Bill system.
8. Firms should attach the highest value Purchase Order awarded to them.
9. Item should normally be supplied within 7-15 days of issue of order.
10. Firms should quote only quality products having third party certifications such as CE/BIS/FDA certificates wherever applicable.
11. Poor performance such as delayed supply, non supply, supply of sub-standard products will lead to cancellation of Registration on one month’s notice.

APPLICATION FOR REGISTRATION

1. Name of the Firm:
2. Person to be contacted:
 - i. Name
 - ii. Designation:
 - iii. Phone No:
 - iv. E-mail ID:
3. Bank details:
 - i. Bank & Branch Name:
 - ii. Bank A/C No:
 - iii. Type of Account:
 - iv. IFS Code No:
4. Establishment area & address:
5. Items desire to deal with (yes/no):
 - I. Medicines:_____
 - II. Disposables & consumables:_____
 - III. Laboratory items:_____
 - IV. Orthopaedic implants:_____
 - V. Dental items:_____
 - VI. Any other (specify):_____
6. Trade License details:
7. Drug license details:
8. Narcotic Drug License details:
9. Average annual income of last 03 financial years (document of proof to be attached):
10. GSTIN:
11. Dealership details as per Annexure A:
12. Documents enclosed:
 - i. Dealership certificates from manufactures:(Yes/No)
 - ii. Attested copy of current and valid trade license: (Yes/No)
 - iii. Attested photocopy of the PAN Card: (Yes/No)
 - iv. Attested copy of drug license: (Yes/No)
 - v. Attested copy of Narcotic drug license: (Yes/No)
 - vi. Attested photocopy of the highest value Purchase Order
 - vii. Document of proof of the average annual turnover of last 3 financial years (Yes/No)
 - viii. Affidavit stating that the firm has not been banned earlier: (Yes/No)
 - ix. Affidavit stating that no family members having a partnership in the firm is working in the railways: (Yes/No)
 - x. Copy of registration with CMD/NFR if any: (Yes/No)

Signature of authorised official with date

Name of the authorized official:

Name of the firm:

Mobile No:

Email id:

UNDERTAKING:

1. We hereby certify that we will not resort to any anti competitive behaviour (including cartel formation) in dealing with different units of Indian Railways. In case Indian railways observe that we are resorting to anti competitive behaviour, we can be delisted from the list from registered vendors from Indian Railway.
2. We are aware that if in any tender to the Railways we are suspected to be in cartel with other firms, our offers will be liable to be ignored for placement of order. We are aware that decisions of Railway Administration in this regard will be final and binding. We are also aware that a case of suspected cartel formation may also be reported by Railways to THE COMPETITION COMMISSION OF INDIA (CCI), NEW DELHI.

(Signature of the firm representative)

Complete name & address & seal

ANNEXURE A
LIST OF MARKETERS/MANUFACTURERS & THEIR PRODUCTS

S No	Name of the marketer/manufacturer	Molecules of the manufacturer available with the firm

Signature of authorised official with date

Name of the authorized official:

Mobile No:

Email id:

Name of the firm: